

On Site Management, Inc.

Application for Employment

(Pre-Employment Questionnaire) (An Equal Opportunity Employer)

Personal Information

Date _____

Name

Last First Middle

Present Address

Street City State Zip

Permanent Address

Street City State Zip

Home phone

Are you 18 years or older? Yes () No ()

Mobile phone

Email Address

In Case of Emergency, Notify

Last First

Address

Home Phone

Mobile

Are you prevented from lawfully becoming employed
in this country because of visa or immigration status? Yes () No ()

Have you ever been convicted of a felony? Yes () No ()
Describe _____

Employment Desired

Position Date you can start Salary desired

Are you employed now? _____ If so, may we inquire

Ever applied to this company before? _____ of your present employer?

Referred by

Education	Name & Location of School	Years attended	Did you graduate?	Subjects Studied
High School				
College				
Trade, Business or Correspondence School				

General

Special Skills

Do You Know CPR and/or First Aid Procedures?

Special Study or Research Work

Activities: (civic, athletic, etc.)

Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color or nation of origin of its members.

U.S. Military Service

Rank

Active Duty National
Guard or Reserves?

Using a team approach, we provide the highest level of professional contracting and construction management services with integrity, craftsmanship, and sensitivity to the social, environmental, and economic community in which we live.

Former Employers

List last three employers, starting with last one first.

Date	Employer Name & Address	Salary	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				

Which of these jobs did you like best?

What did you like most about this job?

References

List the names of three persons not related to you, whom you have known at least one year.

Name	Address / Phone	Business	Years Acquainted
1			
2			
3			

Please read the following carefully

"I certify that all information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

Date**Signature**

DO NOT WRITE BELOW THIS LINE

Interviewed By**Date****Remarks****Position Hired****Start Date****Salary**

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