

	ON SITE MANAGEMENT, INC.		SUBCONTRACTOR QUALIFICATION INFORMATION FORM
	THE CONSTRUCTION COMPANY		
	BOZEMAN, MT	JACKSON, WY	
	WWW.ONSITEMANAGEMENT.COM		
MT OFFICE: 417 W. MENDENHALL / BOZEMAN 59715 / P: 406-586-1500			WY OFFICE: 320 E BROADWAY, SUITE 1A / JACKSON 83001 / P.307-733.0733

Date: _____

Company Information

Company name: _____ Contact name: _____

Company address: _____ City: _____ State: _____ Zip: _____

List services Bidder provides: _____

Phone: _____ Fax: _____ Mobile: _____

Email: _____ Website: _____

Has Bidder ever worked with On Site Management, Inc. before? **Yes / No**

If yes, when? _____

Type of company: Corporation / Partnership / Sole Proprietorship Date Formed: _____

Have there been any significant changes to the ownership, management, or structure of Bidder's business within the last three years? **Yes / No**

(If yes, please attach an explanation)

List trade membership or group membership names: _____

List trades typically performed by Bidder's own work forces: _____

List trades typically performed that Bidder subcontracts to others: _____

List states that your Company has licenses in:

State: _____ License Number: _____ State: _____ License Number: _____

State: _____ License Number: _____ State: _____ License Number: _____

State: _____ License Number: _____ State: _____ License Number: _____

Company Experience & Performance

(Please circle one)

Has Bidder ever failed to complete a contract? **Yes / No**
(If yes, please attach an explanation)

Has Bidder ever been declared in default of a contract? **Yes / No**
(If yes, please attach an explanation)

Has Bidder ever been terminated? **Yes / No**
(If yes, please attach an explanation)

Has Bidder ever been involved in bankruptcy? **Yes / No**
(If yes, please attach an explanation)

Has Bidder ever been involved in re-organization? **Yes / No**
(If yes, please attach an explanation)

Are there or have there been any claims or suits, including arbitration or administrative proceedings by or against Bidder in relation to Bidder's performance or compliance with applicable laws on a construction project, either pending or resolved, within the last five years? **Yes / No**
(If yes, please attach an explanation, including case name, docket number, jurisdiction, description of the claims at issues, and the final outcome if applicable)

Are there any pending or unpaid debts against Bidder? **Yes / No**
(If yes, please attach an explanation)

Are there any pending judgments against the Bidder? **Yes / No**
(If yes, please attach an explanation)

Has Bidder or any of its principals ever been banned from bidding any state or federal construction work or project? **Yes / No**
(If yes, please attach an explanation)

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Has Bidder or any of its principals ever been convicted of, or entered a plea of guilty, or nolo contendere, for criminal violations relating to, or arising out of, its business of the bidding or performance of a construction project? **Yes / No**
(If yes, please attach an explanation, including case name, docket number, jurisdiction, description of the claims at issue, and the final outcome if applicable)

Has Bidder or any of its principals ever been found civilly liable for any criminal offense or civil action involving embezzlement such as: forgery, bribery, falsification or destruction of records, receipt of stolen property, collusion, antitrust, conspiracy, or other similar offenses arising out of its business or the bidding or performance of a construction project? **Yes / No**
(If yes, please attach an explanation, including case name, docket number, jurisdiction, description of the claims at issue, and the final outcome if applicable)

Does Bidder have a written safety program? **Yes / No**
(If yes, please attach a copy)

Does Bidder require field employees to be OSHA 10 Hour Certified? **Yes / No**
(If yes, please attach the safety training you provide)

Has Bidder been cited by OSHA within the last five years? **Yes / No**
(If yes, please attach an explanation including dates, violation types, description, and inspection number of each violation)

Does Bidder have a written drug policy? **Yes / No**
(If yes, please attach a copy)

Does Bidder employ a full-time site safety professional? **Yes / No**

Is Bidder bondable? **Yes / No**

If yes, what are the limits: Per occurrence \$ _____ Aggregate \$ _____

Insurance company agent name: _____ Phone: _____

What are Bidder's standard limits of insurance coverage for:

General Liability: \$ _____ Phone Number: _____ Insurance Company: _____

Umbrella: \$ _____ Phone Number: _____ Insurance Company: _____

Design/Build: \$ _____ Phone Number: _____ Insurance Company: _____

Workers Comp: \$ _____ Phone Number: _____ Insurance Company: _____

Does Bidder have a line of credit from any lending institution? **Yes / No**

Please list three bank and credit references (include bank name, contact, and telephone number):

1. _____
2. _____
3. _____

Please list five projects that have been **completed** in the last five years. Be sure to include project name, contracting company, contact name and phone number, contract amount, completion date, and whether it was bonded.

1. _____
2. _____

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3. _____

4. _____

5. _____

Please list any projects **in progress**. Be sure to include the project name, contracting company, contact name and phone number, contract amount, estimated completion date, and whether it is bonded.

1. _____

2. _____

3. _____

Please list any **future** projects. Be sure to include the project name, contracting company, contact name and phone number, contract amount, estimated completion date, and whether it will be bonded.

1. _____

2. _____

3. _____

What is the smallest job you would accept? \$ _____ Largest? \$ _____

Acknowledgement & Signature

The information is complete and accurate to the best of my knowledge. I understand that any falsification of the information provided may result in denial of a project award and/or immediate dismissal from job site.

Signed: _____ Printed Name: _____
 Title: _____ Date: _____

Please return completed form and any related attachments to:

On Site Management, Inc.
 Fax: 406-582-1513
 Email: info@onsitemanagement.com